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Washington, D.C. 20505

5 November 1979

MEMORANDUM FOR: The Honorable W. Graham Claytor
Deputy Secretary of Defense

SUBJECT: Collection Tasking Staff-DoD Interface ☐

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Following up on our discussion about the relationship between the Community's Collection Tasking Staff and DoD, I would like to propose the following:

1. That the Collection Tasking Staff retain its three-man crisis management element in the NMIC as at present.
2. That DoD nominate a two- or three-star Admiral or General to be the deputy to the Deputy to the DCI for Collection Tasking.
3. That the office space in the NMIC close to the CCF which has been planned for the DCI be formally assigned to the DCI. It would be our intent, then, that the space be utilized in the following manner:
 - a. By the DCI and the D/DCI/Collection Tasking from time to time for purposes of meeting with DoD components in the Intelligence Community;
 - b. By the deputy to the D/DCI/Collection Tasking on a regular basis to improve liaison and coordination with the CCF, in particular, and the NMIC in general;
 - c. As the locus for preparing and conducting the transfer of authority over the NITC whenever such a shift of authority from the DCI to the Secretary of Defense is directed by the President. (This is to include periodic exercises which would involve the transfer of authority over the NITC.)

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*Hand carried by DCI, 5 Nov 79
(signed in the car)*

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d. As a place where a residual DCI element will operate, very likely on a 24-hour basis, whenever authority over the NITC has been shifted from the DCI to the Secretary of Defense.

e. As a place for other members of the Collection Tasking Staff to use as office space when assigned to the Pentagon for short periods of time for the purposes of coordination with their DIA counterparts and familiarization with DoD interests and concerns in the Collection Tasking area.

4. That the D/DCI/Collection Tasking send members of the NITO geographic teams, which are normally based at Langley, to work periodically either in the Pentagon (utilizing the DCI space noted above) or at Arlington Hall with their DIA counterparts. There are three NITO geographic teams at this time with a total of ten professional personnel. The target would be to ensure that one team was directly interacting with the CCF/NMIC or with their counterpart DIA analysts at Arlington Hall for a minimum of two days every week. This assignment would rotate amongst the teams and the individuals within each team.

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